

**FORM FOR OBTAINING DEGREE / DIPLOMA CERTIFICATE IN 27TH CONVOCATION**

1. PROGRAMME CODE

2. ENROLMENT NO.

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3. NAME IN FULL

*(In English CAPITAL LETTERS)*

: \_\_\_\_\_

4. ADDRESS

: \_\_\_\_\_

Pin code: \_\_\_\_\_

6. E-mail ID

: \_\_\_\_\_

7 MOBILE/TELEPHONE No. : \_\_\_\_\_

8. DETAILS OF PAYMENT OF: Amount in Rs. : \_\_\_\_\_ Draft No. \_\_\_\_\_  
REGISTRATION FEE

Date: \_\_\_\_\_ Issuing Bank: \_\_\_\_\_

Place of issue: \_\_\_\_\_

9. MODE OF RECEIVING DEGREE: **In Person**  **In Absentia (By Post)** 

[Kindly tick (✓) on the relevant]

Date: \_\_\_\_\_

Signature of student: \_\_\_\_\_

The form duly filled along with Bank Draft of the requisite amount is required to be sent at the following Address on or before  
**21st February 2014:-**

**The Regional Director,  
IGNOU Regional Centre,  
II Floor, VUDA Complex, Usodhaya  
Junction, MVP Colony, Sector XII,  
Visakhapatnam – 530017,  
Andhra Pradesh**

Students of **MBA, MCA, M.COM, BTCM, BNS, etc.** are required to remit registration fee @ **Rs.400/- per certificate** (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.

For any queries call us on  
Tel. Ph. Nos.: **0891-2511 200 (OR)**  
Fax: **0891-2511 300 (OR)**  
e-mail to **rcvisakhapatnam@ignou.ac.in**

For more details visit  
**www.ignou.ac.in OR**  
**http://rcvishakhapatnam.ignou.ac.in**