



Indira Gandhi National Open University
Campus Placement Cell
Maidan Garhi, New Delhi - 110 068

7-day Training Programme on Employability Enhancement and Placement Opportunity

The Campus Placement Cell (CPC) of IGNOU is happy to announce a **7-day Training Programme on Employability Enhancement and Placement Opportunity** for the students of RC Visakhapatnam enrolled in final year of BA, B Com, BBA, and B Sc programmes in January 2015, July 2015 and January 2016 sessions. The students of above mentioned programmes passed out in Convocation 2015 and 2016 are also invited for the event.

The training will be conducted by Global Talent Track (GTT) at Visakhapatnam in July 2016 (dates are yet to be finalized). The training aims at up-skilling of youth as per the industry requirement and to make them employable.

Programme Highlights

- Job Interview Skills - Applying for a job, Resume Writing, Telephonic interview, Personal Interview and Group Discussions.
- Business Communication - Written and Verbal, Telephone etiquette, Customer Service Orientation, Cultural sensitization.
- Interpersonal Skills - Effective Team Playing, Business Etiquettes, Time and Stress Management, Building self-confidence.
- Employability Skills - Presentation and Computing skills, Critical and Analytical thinking.

Global Talent Track (GTT), a corporate training provider, in association with various MNCs has come forward with an initiative to train and provide placement opportunities to our students in various MNCs. Needless to mention, the entire programme is being funded by corporate and is available **FREE OF COST to the IGNOU students**.

Students Registration Process: Please follow the below mentioned link or copy the link in the internet browser and fill up your details and press **Submit**

<http://www.erp-gttconnect.com/IGNOU-vizag/student.php>

For any further query, please contact Mr. Snehal (09960591477) strictly during office hours.

(Prof. Manoj Kulshrestha)
Director Incharge (CPC)